



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

GOVERNING BOARD OF DIRECTORS Meeting Minutes Tuesday February 8th, 2011

The meeting was called to order by Vice Chairman Byam at 2:05 PM in the Law Library of the Calhoun County Administrative Building.

ROLL CALL

Directors Present: Franklin Peterson, AMSA (via conference call)
Susan Baldwin, City of Battle Creek
Brett Williams, City of Marshall
Ken Tsuchiyama, City of Battle Creek
Mike Herman, City of Albion
Al Byam, Calhoun County Sheriff

Directors Excused: F/Lt. Eric Wimbley, MSP
Steve Frisbie, Calhoun County Board of Commissioners
Jeff Albaugh, Michigan Association of Townships

Others Present: Jeff Troyer
Eric Miller
Bob Kiessling
Richard Lindsey
Jill Fish
Kelli Scott

AGENDA

Motion made by Susan Baldwin, seconded by Ken Tsuchiyama to approve the agenda as presented. All in favor. Motion approved.

MEETING MINUTES

Motion made by Brett Williams, seconded by Susan Baldwin to approve the minutes from the January 2011 meeting. All in favor; motion approved.

PUBLIC COMMENTS

None

CONSENT ITEMS

Motion made by Ken Tsuchiyama, seconded by Jeff Albaugh to approve the consent agenda pas presented:

1. Excuse Absent Board Member(s): Steve Frisbie, Jeff Albaugh and Eric Wimbley
2. January Check Register
3. Year-to-Date Budget Performance Reports: 2010 and 2011

REPORTS

Technical Committee: TAC Chairman Eric Miller advised the group that an electronic Complaint and Suggestion form was completed and would be presented to the monthly Law Enforcement meeting. Once this form has been presented at the Law Enforcement monthly meeting and the Calhoun County Fire Chief's Council, the TAC Committee will formally approve the form. The form will be available on the CCCDA web site. Chairman Miller also addressed officer's failure to utilize their PMDCs for LEIN queries, noting their availability status and creating their own call for service incidents. Radio traffic from officers would significantly decrease if officers used their PMDCs for these types of routine queries and notations.

Executive Director Report: Jeff Troyer reported that he was working with Motorola to get CAD upgrades that don't require additional hard ware expenditure. Jeff noted that he is having success in getting a refund from Motorola for just over \$55,000. Jeff noted that St. Joseph County is working in conjunction with other Region 5 PSAPs to review new CAD systems that would create a virtual connection between these various PSAPs. Jeff is looking at the possibility of working with Eaton and Branch County to achieve virtual CAD connectivity as well. Jeff noted that the 9-1-1 Funding Survey is now on the CCCDA web site. The 2011 CCCDA budget is also on line reflecting revenues, expenditures and a note was added to the revenue spreadsheet reflecting the jail bed for dispatch dollar amount. Jeff advised that Barry County Central Dispatch has approached Jeff to see if our center would monitor their PSAPs Radio Control Monitor (RCM) for Barry County's 800 MHz system. No tentative agreement has been completed at this time. Jeff has completed the Training Fund Application for CCCDA employees and will be obtaining authorization signatures from Frank Peterson and Sheriff Byam. The 2010 call for service statistics were passed out to the board members. Jeff noted that 9-1-1 professional organizations were forming a proactive response to the anticipated forced PSAP consolidation efforts lead by the State. Jeff discussed the outcome of the Kimball Report which has been submitted to the SNC. The SNC has not 'approved' this report; they have simply noted that the report has been 'received'. The Kimball Report recommends a statewide GIS mapping solution to be paid for with 9-1-1 dollars. This mapping solution would not serve as an improvement of service for the majority of 9-1-1 dispatch centers in Michigan and is not necessarily needed.

OLD BUSINESS

MERS: Jeff Troyer noted that everyone should have received the email strand from MERS rep Karima. A motion made by Frank Peterson and seconded by Brett Williams to recommend

approval of the MERS Employer Resolution Establishing Uniform Transfer Division to allow the CCCDA Supervisors who were recently promoted from Emergency Telecommunicators to transfer from the Emergency Telecommunicator DB plan into the Dispatch Supervisor DB Plan. Motion approved.

Emmett Township: Richard Lindsay advised the board that depositions had been scheduled, but that Emmett's legal counsel, Wendy Hart, asked to hold off until after the Emmett Township recall vote takes place on February 22, 2011.

NEW BUSINESS

An amendment to the CCCDA/Calhoun County lease agreement noting the separate electrical metering for the 9-1-1 dispatch center was addressed. Jeff Troyer built this change of responsibility from the County to CCCDA in the 2011 budget. Mike Herman made a motion to approve the amendment to the lease agreement between the County and CCCDA. Brent Williams seconded the motion. All in favor; motion approved.

Jeff presented the tentative collective bargaining agreement with POAM to the board. Jeff advised the board that the agreement has been ratified by the unit. Frank Peterson made a motion to approve the POAM agreement. Brent Williams seconded the motion. All in favor; motion approved.

Jeff explained the key economic terms of the Dispatch Administrative staff; wages, PTO accrual, and long term educational goals were outlined. The agreement with the CAD Administrator's wages mimicked the supervisor's terms. The Deputy Director's wages will still remain frozen but the PTO and long term educational goals were the same as the supervisory staff terms. A motion was made by Susan Baldwin and seconded by Brett Williams to accept the Administrative Staff employment terms. All in favor; motion approved.

A motion was made by Ken Tsuchiyama and seconded by Brett Williams to adjourn the meeting at 3:47 p.m. All in favor; motion approved.

Meeting adjourned at 3:47 p.m.