



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

GOVERNING BOARD OF DIRECTORS Meeting Minutes Tuesday, April 13th, 2010

The Meeting was called to order by Chairman Peterson at 3:00 p.m., in the Law Library of the Calhoun County Building.

ROLL CALL

Directors Present: Franklin Peterson, AMSA
Brent Williams, City of Marshall
Al Byam, Calhoun County Sherriff
Mike Herman, City of Albion
Ken Tsuchiyama, City of Battle Creek
Mike Rae, Calhoun County Board of Commissioners
Eric Wimbley, Michigan State Police
Jeff Albaugh, Calhoun County Township Association (arrived at 3:02)

Directors Absent: Chris Simmons, City of Battle Creek

Others Present: Jeff Troyer, CCCDA Executive Director
Richard Lindsey
Eric Miller
Mark Burke
Bob Kiessling
Sarah Lambert
Tracy Hall
Tom Hardy

CONSENT ITEMS

Motion by Williams, supported by Rae to excuse absent Director Simmons.

Discussion: None.

All in favor; motion carried.

Motion by Rae, supported by Byam to approve the following consent items (#'s 2 thru 7 on the consent agenda):

2. Meeting Agenda for April 13th, 2010
3. Meeting Minutes from March 9th, 2010
4. Notices of Cessation to Function as a PSAP and letters to 9-1-1 Service Providers

5. RAP Grant Award Notice dated March 11th
6. SNC – Dispatcher Training Fund Approval Notice dated March 12th
7. Notice of Hearing on Case No. C10 C-056 dated March 12th

Discussion: None.

All in favor; motion carried.

REPORTS

Technical Committee

Eric Miller reported that the Technical Committee met on March 31st to discuss issues resulting from the transition. Eric reported that things are going pretty well other than a few minor issues but those will get worked out over time. The Committee will continue to try and standardize processes and meet monthly to evaluate progress.

Executive Director's Report

Troyer briefed the Board on the following items:

1. Troyer reported to the Board the details, happenings, and issues from the Go-Live week and ongoing steps to address issues/problems.
2. Troyer addressed recent claims about the Law Enforcement Talk Group Consolidation and advised that much thought was put into the consolidation by both administrative staff and the Technical Advisory Committee.
3. Troyer provided preliminary statistics stating that CCCDA is answering 340 to 380 9-1-1 calls a day. This is approximately 30% higher call volume than originally anticipated. Troyer stated he is monitoring it and will address with staffing adjustments/recommendations if necessary.
4. Troyer advised the Board that he will be posting the vacant Emergency Telecommunicator position within the next few weeks.

Troyer answered several questions from the board related to the topics above.

OLD BUSINESS

Budgetary Update:

Troyer advised that they haven't received all of the invoices from the Capital/Construction project but those should soon be coming in. At this point it still appears that the project as a whole will come in under budget.

Rae advised the Board that since we are discussing the budget he feels that it is appropriate that the Board discuss the position that Emmett Township is taking. A lengthy discussion occurred regarding what happens if Emmett Township refuses payment or if they exercise their right to Opt-Out of the 9-1-1 plan.

Motion by Rae, supported by Albaugh to have CCCDA's General Counsel submit a request for a special meeting between the Emmett Township Board Members and CCCDA's Governing Board of Directors to discuss the Township Board's intent and possible solutions.

Discussion: none.

All in favor; motion carried.

MERS:

Troyer provided the Board with a statement from MERS regarding “super-funding” the liabilities if assets and liabilities are transferred. Troyer advised that even if the Board rescinds their decision from February 23rd allowing the transfer of assets and liabilities and opts to freeze assets, the plans will still have to be funded at 115% moving forward. Discussion occurred.

Motion by Tsuchiyama, supported by Albaugh to rescind the Governing Board’s February 23rd decision to transfer MERS assets and liabilities and to table the issue until the next meeting in order to allow time for City of Battle Creek Officials to meet with MERS regarding their options.

Discussion: None.

All in favor; motion carried.

PTO Carry Over Hours:

Troyer requested that the Board take action as what they would like him to invoice Albion, Battle Creek, and Marshall for in regards to the allowed PTO carry-over hours: Gross wages, FICA, fringes, etc.

Motion by Herman, supported by Tsuchiyama for Troyer to invoice the cities for gross wages for the PTO Hours each employee has carried over to CCCDA.

Discussion: None.

All in favor; motion carried.

NEW BUSINESS

Dispatch Service Invoices:

Troyer advised the Board that second quarter dispatch service invoices have been sent out. He has received payment from all jurisdictions except for Marshall and Emmett Township (via AMSA). Williams advised that Marshall’s payment was approved at last night’s council meeting.

Future Funding Plans:

Troyer advised the Board that he has had multiple conversations with different Township Supervisors in regards to CCCDA funding. Troyer recommends that Board start evaluating funding mechanisms for the center and feels the sooner they can provide the municipalities with a plan for the future, the better off CCCDA will be.

Chairman Peterson requested volunteers to participate on the CCCDA Funding Subcommittee. Mike Herman, Mike Rae, and Brent Williams volunteered. Chairman Peterson requested that they work directly with Troyer to come up with proposals for the Board.

Local Revenue Sharing Board Application:

Troyer asked Board Members if they would like him to submit an application however, there were no DIRECT costs associated to CCCDA for calendar year 2009 because of the Casino (CCCDA was not operational). No action was taken and the consensus was that CCCDA did not qualify; the dispatch center did not open until March 2010.

PUBLIC COMMENTS

None were offered.

ADJOURNMENT

Chairman Peterson adjourned the meeting at 4:09 p.m.

The next regular scheduled CCCDA Governing Board of Directors Meeting is scheduled for Tuesday, May 11th.