



Calhoun County Consolidated Dispatch Authority

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CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY

Governing Board of Directors

Meeting Minutes

Tuesday, July 8th, 2014 3 p.m.

Law Library

Calhoun County Administrative Building

The meeting was called to order by Chairperson Matt Saxton at 3:00 p.m. in the Law Library of the Calhoun County Administrative Building.

ROLL CALL:

Directors Present: Matt Saxton, Chairperson
Ken Snyder, City of Albion
Dave Wood, Michigan State Police
Susan Baldwin, City of Battle Creek
Brent Williams, City of Marshall
Steve Frisbie, County Board of Commissioners
Dave Schmaltz, City of Battle Creek

Directors Excused: Jeff Albaugh, Vice-Chairperson

Others Present: Jeff Troyer
Rich Feole
Richard Lindsey
Haley Snyder

AGENDA APPROVAL

A motion was made by Susan Baldwin to approve the July 8th, 2014 CCCDA Governing Board agenda. The motion was seconded by Steve Frisbie.

All in favor
Motion approved

MEETING MINUTES

A motion was made by Susan Baldwin to accept the June 10th, 2014 CCCDA Governing Board minutes. The motion was seconded by Brent Williams.

All in favor
Motion approved

PUBLIC COMMENT

No public comment was provided.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Check Register: June 6th – July 2nd
3. 2014 Year-to-Date Budget Performance Report
4. 2014 Year-to-Date Statistics
5. Quality Assurance Reports
6. General Correspondence

A motion was made by Susan Baldwin to approve the July 2014 Consent Agenda. The motion was seconded by Brent Williams.

All in favor
Motion approved

EXECUTIVE DIRECTOR'S REPORT

Executive Director Troyer reported on the following items:

1. **Employment** – Jeff stated that we have continued the search for new Dispatch candidates. On June 16th, the Oral Board interviewed six candidates and two individuals were selected to move forward. Both candidates made it through the observation periods. We have made tentative employment offers pending their physical and drug screening returns to Brandie Whitford with a start date of July 21st and Mary Kirby with a July 27th start date.
2. **Southern Michigan NG-911 Workgroup** – Jeff reported that the Southern Michigan NG-911 Workgroup had a conference call on June 30th. The workgroup consists of eleven Southern counties. Eight counties have been present at the last couple of meetings and have expressed significant interest to a telephony network project within the next year to two years. The workgroup discussed how to move forward with the project, different avenues in seeking

All in favor
Motion approved

NEW BUSINESS

1. CCCDA Governing Board of Directors Bylaws Revision

Jeff provided everyone on the board with recommended changes to the CCCDA Governing Board of Directors Bylaws. These recommendations clean-up the bylaws and do not alter the functions process by which the Governing Board of Directors operates. All changes have been tracked so you can see what is being proposed (deleted/added). Richard Lindsey has reviewed the changes.

A motion was made by Brent Williams, seconded by Steve Frisbie to approve the CCCDA Governing Board of Directors Bylaws revisions.

All in favor
Motion approved

2. MML Workers Comp Fund – Board of Trustees Ballot

CCCDA received a ballot for the election of Michigan Municipal League's Workers' Compensation Board of Trustees. Jeff stated that it takes the Board's action to authorize us to cast the ballot. There are three two-year terms beginning October 1, 2014. Jeff provided a short bio for each of the candidates as well as a copy of the ballot.

A motion was made by Rob Behnke, seconded by Steve Frisbie to authorize the Executive Director to cast CCCDA's ballot for the three candidates seeking re-election to serve on the Board of Trustees for the MML Workers' Compensation Fund.

All in favor
Motion approved

PUBLIC COMMENTS

No public comment provided.

ADJOURNMENT

Meeting was adjourned at 3:59pm by Chairperson Matt Saxton.