



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY

Governing Board of Directors

Meeting Minutes

Tuesday, January 8, at 2:30 p.m.

Law Library

Calhoun County Administrative Building

The meeting was called to order by Chairman Matt Saxton at 2:30 P.M.

ROLL CALL:

Directors Present: Matt Saxton, Chairman
Jeff Albaugh, Vice-Chairperson
Steve Buller, Area Metropolitan Services Agency
Brent Williams, City of Marshall
Jim Blocker, City of Battle Creek (Seat #1)
Susan Baldwin, City of Battle Creek (Seat #2), Via Phone
Ken Snyder, City of Albion

Directors Excused:

Steve Frisbie, County Board of Commissioners, via telephone
Jim Coleman, Michigan State Police

Others Present:

Rich Feole, CCCDA
Kim Grafton, CCCDA
Kate Chism, CCCDA

ORGANIZATIONAL ITEMS

1. Election of Chairperson- A nomination was made by Susan Baldwin to reappoint Matt Saxton. It was supported by Steve Buller. No other nominations were made. A motion was made to close the nominations for Chairperson by Steve Buller and was supported by Brent Williams. All were in favor.
Motion was approved.
2. Election of Vice Chairperson – A nomination was made by Brent Williams to reappoint Jeff Albaugh. It was supported by Ken Snyder. No other nominations were made. A motion was made to close the nominations for Vice Chairperson by Ken Snyder and was supported by Brent Williams.



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All were in favor.
Motion was approved.

AGENDA APPROVAL

A motion was made by Steve Buller to approve the January 8, 2019 CCCDA Governing Board agenda. The motion was seconded by Brent Williams.

All were in favor.
Motion was approved.

MEETING MINUTES

A motion was made by Brent Williams to accept the December 11, 2018, CCCDA Governing Board minutes. The motion was seconded by Steve Buller.

All in favor
Motion approved

PUBLIC COMMENT

No public comment was provided.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Check Register: December 1- December 31
3. Year-to-Date Budget Performance Reports
4. Quality Assurance Reports
5. 2018 Year-to-Date Statistics
6. General Correspondence

A motion was made by Jeff Albaugh to approve the January 8, 2019 Consent Agenda. The motion was seconded by Steve Buller.

All were in favor
Motion was approved



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EXECUTIVE DIRECTOR'S REPORT

Executive Director Feole reported on the following items:

1. Marty Uldriks Retirement- January 17, private reception, cake and punch. His clock has been delivered from Quality Engraving. The party will be at 3:00 P.M. in the dispatch center.
2. Supervisor Postions- four internal applications. There are interview scheduled to take place. We will be assisted with those interviews by a supervisor from Barry County. We also received a good amount of applications for dispatchers. Interviews and testing will begin next week.
3. CCCDA Awards- Awards ceremony will take place April 10, 2019 at 5:30. Invitations will be sent out at a future date.
4. CFS- Final calculations have been finalized and every municipality is to see a reduction. A follow up mailing will be sent out showing the new amounts for each municipality. There were questions from board members regarding why there was a reduction overall. Director Feole explained the multiple factors which played a part in reducing everyone's CFS.

OLD BUSINESS

None

NEW BUSINESS

1. Out of state travel approval- A motion was made by Jim Blocker to approve. The motion was seconded by Brent Williams. Williams commented that it was great program and ultimately saves money on sick time not paid out. And the programs offered are great programs and he knows the material offered is useful.
All were in favor.
Motion was approved.
2. Director compensation 2019- A motion was made by Jim Blocker to approve the compensation of a 3% pay increase to be effective January 1, 2019. The motion was seconded by Ken Snyder.
All were in favor.
Motion was approved.

PUBLIC COMMENTS

No public comment provided.

ADJOURNMENT

Meeting was adjourned at 2:51 P.M. by Chairperson Matt Saxton.