



Calhoun County Consolidated Dispatch Authority - 2013 Budget



Ledger Acct #	Account Description/Explanation	2011 Actual Amount	2012 Adopted Budget	2012 Amended Budget	2012 YTD thru 10/31	2013 Proposed BUDGET
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2911 - Dispatch Operations Revenue

Operational Revenues

607-015	FOIA Requests	\$533	\$400	\$400	\$353	\$450
615-010	State 911 Surcharge	\$302,868	\$295,000	\$295,000	\$227,148	\$300,000
615-020	Local 911 Surcharge	\$863,670	\$875,000	\$875,000	\$526,104	\$875,000
615-030	Local Agency Service Charge	\$2,611,085	\$2,337,056	\$2,337,056	\$2,336,222	\$2,415,483
671-000	Miscellaneous Revenue	\$193,898	\$0	\$0	\$11,510	\$0
<i>Operational Revenue Totals</i>		\$3,972,054	\$3,507,456	\$3,507,456	\$3,101,337	\$3,590,933

2911 - Dispatch Operations Revenue TOTAL:	\$3,972,054	\$3,507,456	\$3,507,456	\$3,101,337	\$3,590,933
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2911 - Dispatch Operations Expense

Personnel Services

702-020	Salaries - Regular	\$1,379,257	\$1,465,000	\$1,465,000	\$1,102,820	\$1,509,301
702-030	Salaries - Overtime	\$118,495	\$120,000	\$120,000	\$78,558	\$120,000
702-050	Salaries - S & A (Short Term Disability)	\$5,451	\$12,000	\$12,000	\$19,542	\$15,000
703-000	Longevity Pay	\$9,175	\$0	\$0	\$0	\$0
704-030	Bereavement Pay	\$172	\$3,000	\$3,000	\$1,560	\$3,000
706-000	Termination Pay	\$2,702	\$3,000	\$3,000	\$192	\$21,000
710-000	Payment in Lieu of Insurance	\$10,275	\$12,000	\$12,000	\$9,597	\$11,882
715-020	Auto Allowance	\$3,900	\$3,600	\$3,600	\$2,700	\$5,400
<i>Personnel Services Totals</i>		\$1,529,426	\$1,618,600	\$1,618,600	\$1,214,967	\$1,685,583

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Fringe Benefit

719-000	Workers Compensation	\$8,446	\$6,000	\$6,000	\$4,532	\$6,185
720-010	Hospitalization Insurance	\$327,860	\$250,000	\$273,579	\$221,597	\$321,000
720-020	Dental Insurance	\$19,934	\$23,000	\$23,000	\$18,100	\$24,544
720-030	Vision Insurance	\$2,440	\$2,579	\$4,000	\$3,282	\$4,445
720-040	Life Insurance	\$3,096	\$4,300	\$4,300	\$2,131	\$3,108
720-050	Unemployment Insurance	\$190	\$400	\$400	\$152	\$200
721-000	Social Security	\$113,477	\$113,000	\$113,000	\$90,945	\$115,660
725-010	Retirement - MERS Defined Benefit	\$186,366	\$160,000	\$135,000	\$93,370	\$12,000
725-020	Retirement - MERS Defined Contribution	\$38,471	\$35,846	\$35,846	\$26,390	\$48,000
<i>Fringe Benefit Totals</i>		\$700,280	\$595,125	\$595,125	\$460,499	\$535,142

Supplies

727-000	General Supplies (Office, Computer, Printing etc)	\$5,817	\$9,000	\$9,000	\$4,823	\$9,000
730-000	Maintenance Supplies	\$296	\$1,000	\$1,000	\$771	\$1,000
740-000	Uniform Supplies	\$336	\$4,000	\$4,000	\$1,036	\$3,500
760-000	Kitchen Supplies	\$584	\$1,200	\$1,200	\$107	\$1,200
<i>Supplies Totals</i>		\$7,033	\$15,200	\$15,200	\$6,737	\$14,700

Other Services & Charges

801-010	Contractual Services	\$246,097	\$288,771	\$288,771	\$252,034	\$304,480
805-020	Professional Services - Consultant Fees	\$0	\$1,000	\$800	\$0	\$0
805-070	Professional Services - Audit Fees	\$7,500	\$7,500	\$7,700	\$7,700	\$8,000
810-000	Administrative Fees	\$55,000	\$50,000	\$50,000	\$49,240	\$50,000
813-010	Legal Fees: General	\$639	\$10,000	\$10,000	-\$8	\$10,000
820-010	Interpreter Fees	\$0	\$500	\$500	\$11	\$500

Ledger Acct #	Account Description/Explanation	2011 Actual Amount	2012 Adopted Budget	2012 Amended Budget	2012 YTD thru 10/31	2013 Proposed BUDGET
<i>Other Services & Charges (cont.)</i>						
835-020	Medical Services - Employee Physical Exams	\$401	\$800	\$800	\$376	\$800
835-030	Medical Services - Drug Testing	\$20	\$720	\$720	\$0	\$720
850-020	Communications - Cell Phone Service	\$2,080	\$2,300	\$2,300	\$1,440	\$3,040
850-030	Communications - Telephone Service	\$25,859	\$29,000	\$29,000	\$19,182	\$28,000
850-060	Communications - Internet Service	\$733	\$7,500	\$7,500	\$6,529	\$7,500
850-070	Communications - Copying	\$425	\$2,000	\$2,000	\$650	\$2,000
850-080	Communications - Mailing	\$246	\$3,000	\$3,000	\$238	\$1,500
870-010	Travel Expense - Other (lodging, food, etc)	\$2,922	\$6,000	\$6,000	\$3,150	\$6,000
870-020	Travel Expense - Mileage	\$1,056	\$2,500	\$2,500	\$1,486	\$2,500
870-030	Travel Expense - Training	\$2,525	\$5,000	\$5,000	\$2,570	\$5,000
871-010	Education Expense	\$4,271	\$5,000	\$5,000	\$668	\$5,000
900-000	Printing Expense	\$1,230	\$2,500	\$2,500	\$1,053	\$1,500
905-000	Advertising Expense	\$1,284	\$2,000	\$4,000	\$3,281	\$2,000
915-000	Subscription Fees Expense	\$1,190	\$2,300	\$2,300	\$1,387	\$2,300
920-010	Utilities - Gas	\$339	\$2,500	\$2,500	\$1,474	\$2,500
920-020	Utilities - Electric	\$17,596	\$25,000	\$25,000	\$20,282	\$26,000
934-010	Equipment Maintenance/Repair	\$7,750	\$12,000	\$12,000	\$8,136	\$15,000
940-030	Rent: Building/Office Space	\$21,284	\$21,285	\$21,285	\$21,284	\$21,285
955-000	Miscellaneous Operating Expense	\$6,484	\$6,500	\$6,500	\$3,460	\$7,000
958-010	Insurance Premium (Liability)	\$39,089	\$42,000	\$42,000	\$35,279	\$40,000
<i>Other Services & Charges Totals</i>		\$446,017	\$537,676	\$539,676	\$440,901	\$552,625

Ledger Acct #	Account Description/Explanation	2011 Actual Amount	2012 Adopted Budget	2012 Amended Budget	2012 YTD thru 10/31	2013 Proposed BUDGET
<i>Capital Outlay</i>						
976-000	Project Costs Expense	\$11,416	\$0	\$0	\$0	\$6,000
980-000	Equipment: Capital (over \$1000)	\$42,977	\$68,250	\$82,015	\$17,015	\$311,500
980-010	Equipment: Small Equipment (under \$1000)	\$13,559	\$12,000	\$12,000	\$4,786	\$20,000
<i>Capital Outlay Totals</i>		\$67,952	\$80,250	\$94,015	\$21,801	\$337,500
<i>Debt Service</i>						
991-010	Debt Service - Loan Principal	\$645,099	\$0	\$0	\$0	\$0
991-020	Debt Service - Loan Interest	\$23,280	\$0	\$0	\$0	\$0
992-010	Leases - Principal	\$385,000	\$430,940	\$400,000	\$430,940	\$415,000
992-020	Leases - Interest	\$75,894	\$30,940	\$61,880	\$30,940	\$47,320
<i>Debt Service Totals</i>		\$1,129,273	\$461,880	\$461,880	\$461,880	\$462,320
2911 - Dispatch Operations Expense TOTAL:		\$3,879,981	\$3,308,731	\$3,324,496	\$2,606,786	\$3,587,870
2911 - DISPATCH OPERATIONS SUMMARY						
Revenue Total:		\$3,972,054	\$3,507,456	\$3,507,456	\$3,101,337	\$3,590,933
Expense Total:		\$3,879,981	\$3,308,731	\$3,324,496	\$2,606,786	\$3,587,870
		\$92,073	\$198,725	\$182,960	\$494,552	\$3,063

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2912 - CCCDA Training Revenue

Training Revenue

615-010	State Surcharge - SNC Training Funds	\$28,952	\$27,500	\$27,500	\$16,864	\$30,500
<i>Training Revenue Totals</i>		\$28,952	\$27,500	\$27,500	\$16,864	\$30,500

2912 - CCCDA Training Revenue TOTAL:	\$28,952	\$27,500	\$27,500	\$16,864	\$30,500
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2912 - CCCDA Training Expense

Personnel Services



702.020	Salaries Regular	\$0	\$0	\$0	\$0	\$9,500
<i>Personnel Services Totals</i>		\$0	\$0	\$0	\$0	\$9,500

Other Services & Charges

870-010	Travel Expense - Other (lodging, food, etc)	\$4,532	\$5,500	\$9,000	\$5,098	\$6,000
870-020	Travel Expense - Mileage	\$1,653	\$3,000	\$3,000	\$1,579	\$3,000
870-030	Travel Expense - Training	\$15,029	\$19,000	\$15,500	\$11,118	\$12,000
<i>Other Services & Charges Totals</i>		\$21,214	\$27,500	\$27,500	\$17,795	\$21,000

2912 - CCCDA Training Expense TOTAL:	\$21,214	\$27,500	\$27,500	\$17,795	\$30,500
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2912 - CCCDA TRAINING SUMMARY		2011 Actual Amount	2012 Adopted Budget	2012 Amended Budget	2012 YTD thru 10/31	2013 Proposed BUDGET
Revenue Total:		\$28,952	\$27,500	\$27,500	\$16,864	\$30,500
Expense Total:		\$21,214	\$27,500	\$27,500	\$17,795	\$30,500
		\$7,738	\$0	\$0	-\$931	\$0

 2013 GRAND TOTAL BUDGET PROPOSAL 	
2013 Grand Total Revenue:	\$3,621,433
2013 Grand Total Expense:	\$3,618,370
	\$3,063

CCCD A Revenue Sources

Agency/Entity Received From:	Explanation/Description of Revenue:	2011	2012	2013
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2911 - DISPATCH OPERATIONS

607.015 - Department Fees FOIA

Various Individuals/Entites	Fees associated to the fulfillment of Freedom of Information Act requests.	\$400	\$400	\$450
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615.010 - Surcharges State

State of Michigan	Department of Treasury distributes State Surcharge revenues quarterly. These revenues are generated based on a .19 cent State Surcharge and distributed to counties based on 60% per capita and 40% equally.	\$295,000	\$295,000	\$300,000
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615.020 - Surcharges 911

Various Service Suppliers	These revenues are generated from the Calhoun County Local 9-1-1 Surcharge of .60 cents. Service suppliers collect and remit this revenue to the County Treasurer.	\$900,000	\$875,000	\$875,000
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615.030 - Surcharges Local Service

Albion, City of	Amount designated by CCCDA Interlocal Agreement; first 6 months	\$207,571	\$188,890	\$94,445
Bedford Township	Amount designated by CCCDA Interlocal Agreement; first 6 months	\$4,400	\$4,004	\$2,002
Leroy Township	Amount designated by CCCDA Interlocal Agreement; first 6 months	\$5,417	\$4,929	\$2,465
Newton Township	Amount designated by CCCDA Interlocal Agreement; first 6 months	\$3,837	\$3,492	\$1,746
Pennfield Township	Amount designated by CCCDA Interlocal Agreement; first 6 months	\$90,698	\$90,698	\$45,349
Springfield, City of	Amount designated by CCCDA Interlocal Agreement; first 6 months	\$95,551	\$86,951	\$43,476
Battle Creek, City of	Amount designated by CCCDA Interlocal Agreement; first 6 months	\$1,824,351	\$1,660,159	\$830,080
Emmett Township	Amount designated by CCCDA Interlocal Agreement; first 6 months	\$103,935	\$94,581	\$47,291
Marshall, City of	Amount designated by CCCDA Interlocal Agreement; first 6 months	\$221,906	\$201,934	\$100,967
Huron Potawatomi PD	Tribal Police Dispatch Agreement	\$8,000	\$7,280	\$3,640
Barry County Central Dispatch	T1 Cost Share - BCCD pay's 1/3 of the cost of the RCM T1 line. Invoiced quarterly (NOTE: 2010 was only 3/4's of the year).	\$1,463	\$1,950	\$1,950
Dept. of Veteran Affairs PD	The VA utilized two (2) CCCDA PMDC licenses to connect to LEIN and process general queries in '11 & '12. They will have four in '13.	\$350	\$350	\$700
Calhoun County Service Users - All Municipalities	Revenue to be generated by the Call for Service formula mplementation; July - December 2013	\$0	\$0	\$1,241,374

2912 - CCCDA TRAINING

615.010 - Surcharges State

State of Michigan	State 9-1-1 Committee Training Funds - these funds can only be utilized for approved training courses and are distributed twice each year.	\$27,500	\$27,500	\$30,500
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REVENUE TOTAL:

\$3,621,433

2013 Personnel Proposal

Position	Wage	Tax	Workers' Comp	TOTAL
9010101 - CAD Administrator	\$54,379	\$4,166	\$223	\$58,768
9010301 - Deputy Director	\$70,045	\$5,364	\$287	\$75,696
9010001 - Dispatcher	\$32,472	\$2,490	\$133	\$35,095
9010002 - Dispatcher	\$40,267	\$3,086	\$165	\$43,518
9010003 - Dispatcher	\$35,736	\$2,740	\$146	\$38,622
9010004 - Dispatcher	\$44,621	\$3,419	\$183	\$48,223
9010005 - Dispatcher	\$41,956	\$3,215	\$172	\$45,343
9010006 - Dispatcher	\$43,556	\$3,338	\$178	\$47,072
9010007 - Dispatcher	\$43,596	\$3,341	\$179	\$47,116
9010008 - Dispatcher	\$43,596	\$3,341	\$179	\$47,116
9010009 - Dispatcher	\$43,596	\$3,341	\$179	\$47,116
9010010 - Dispatcher	\$43,596	\$3,341	\$179	\$47,116
9010011 - Dispatcher	\$30,507	\$2,339	\$125	\$32,971
9010012 - Dispatcher	\$43,596	\$3,341	\$179	\$47,116
9010013 - Dispatcher	\$43,648	\$3,345	\$179	\$47,172
9010014 - Dispatcher	\$35,736	\$2,740	\$146	\$38,622
9010015 - Dispatcher	\$30,507	\$2,339	\$125	\$32,971
9010016 - Dispatcher	\$39,166	\$3,002	\$161	\$42,329
9010017 - Dispatcher	\$37,840	\$2,900	\$155	\$40,895
9010018 - Dispatcher	\$43,596	\$3,341	\$179	\$47,116
9010019 - Dispatcher	\$43,323	\$3,320	\$178	\$46,821
9010020 - Dispatcher	\$43,596	\$3,341	\$179	\$47,116
9010021 - Dispatcher	\$43,648	\$3,345	\$179	\$47,172
9010022 - Dispatcher	\$43,596	\$3,341	\$179	\$47,116
9010023 - Dispatcher	\$43,596	\$3,341	\$179	\$47,116
9010024 - Dispatcher	\$36,467	\$2,795	\$149	\$39,411
9010025 - Dispatcher	\$36,467	\$2,795	\$149	\$39,411
9010026 - Dispatcher	\$32,472	\$2,490	\$133	\$35,095
9010027 - Dispatcher - PT	\$12,826	\$987	\$53	\$13,866
9010028 - Dispatcher - PT	\$12,826	\$987	\$53	\$13,866
9010401 - Executive Director	\$88,052	\$6,742	\$361	\$95,155
9010201 - Shift Supervisor	\$54,884	\$4,204	\$225	\$59,313
9010202 - Shift Supervisor	\$53,899	\$4,129	\$221	\$58,249
9010203 - Shift Supervisor	\$53,899	\$4,129	\$221	\$58,249
9010204 - Shift Supervisor	\$55,063	\$4,218	\$226	\$59,507
Position Subtotal:	\$1,496,626	\$114,693	\$6,137	\$1,617,456

Request to Add

NEW - Administrative Assistant April thru December for 2013 25 hrs/wk @ \$13.00/hr	\$12,675	\$967	\$48	\$13,690
Personnel Proposal TOTAL:	\$1,509,301	\$115,660	\$6,185	\$1,631,146

2013 Maintenance/Service Contracts

Vendor	Description	2011	2012	2013 Budget
Advanced Wireless (AWT)	Vesta Pallas 9-1-1 Phone System Support (some services pd thru 2013)	x	\$24,556	\$26,602
Bridgeway Cummins	Generator maintenance and service	\$1,600	\$1,600	\$1,511
CORE Technologies	Support for MultiBridge Enterprise & 3 Talon Licenses (added in 2012)	\$1,250	\$1,500	\$1,800
Critical System Service	Maintenance & 24/7 Response for Air Handling Systems	\$6,167	\$5,808	\$5,808
DSS Corporation	Equature Recording System (1st yr included w/purchase)	\$4,825	\$4,825	\$4,825
Eaton	UPS Maintenance/Service	x	x	\$4,467
ESRI	Map Editor for CAD Map	\$2,200	\$2,200	\$2,100
Midwest Communications	Tower Lease - Girard Rd (Contractual 2% increase each year)	\$10,200	\$10,500	\$10,710
Motorola	CAD System Maintenance	\$133,111	\$137,104	\$145,000
MPSCS	800 MHz Radio System Mic Fees for our portable radios	\$1,500	\$1,000	\$1,000
MPSCS	Maintenance on MPSCS Towers - 5706 and 5704	x	\$12,000	\$12,000
MSP - CJIS Division	LEIN Agency and Station Fee	\$4,550	\$7,500	\$7,000
MSP - CJIS Division	LGNet Connection	\$2,500		
NotePage	Paging Software	\$345	\$425	\$425
Priority Dispatch	ProQA Software and 3 Cardsets Support/Maintenance	x	\$5,440	\$5,500
Radio Communications	Antenna Sites and Radio Network Equipment	\$50,666	\$48,890	\$50,000
Radio Communications	Tower Lease (176 Meachem Ave)	\$14,928	\$15,423	\$15,732
Various Vendors	Time and materials contracts with various vendors.	\$10,000	\$10,000	\$10,000
TOTAL:				\$304,480

2013 Capital Project Requests

PROJECT and/or EQUIPMENT:	Description	ACCOUNT #	AMOUNT
Dispatch Center 24/7 Chairs	NINE (9) 24/7 emergency communications center rated chairs.	261.901.2911 980.000	\$11,500
Radio System Upgrades	Begin Improvements to the VHF Radio System. These include but are not limited to: Add simulcast transmit in Albion and Tekonsha to County Fire. Add simulcast transmit site at Sonoma and move current transmitter from Rittenhouse to Pennfield for Township Fire. Stand by generators needed for Albion, Sonoma, and replace Pennfield. .	261.901.2911 980.000	\$300,000

Account Subtotals:

261.901.2911 980.000	\$311,500
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